

INTEGRAL DATA PRIVACY NOTICE CLIENTS, SUPPLIERS, VISITORS AND PERSONAL DATA OWNER IN GENERAL

ITP AERO MÉXICO, commercial name for which ITP MEXICO, S.A. DE C.V. and its subsidiaries ITP MÉXICO FABRICACIÓN S.A. DE C.V., ITP INGENIERIA Y MANUFACTURA S.A. DE C.V., INDUSTRIA DE TUBERÍAS AERONÁUTICAS MEXICO S.A. DE C.V. and TURBORREACTORES S.A. DE C.V; in compliance with the Federal Law of Protection of Personal Data in Possession of Individuals, as Responsible for the Use and Protection of your personal data, committed to protecting your privacy, discloses our Data Privacy Notice where informs how protects and treat your personal data, the procedures used to obtain, store, use and transfer your personal data. It is recommended that you read this information so that you can know and accept the way we obtain, use and treat your personal data you entrust us.

CORPORATE IDENTITY

ITP AERO MÉXICO, as a group of companies formally established under the Mexican laws, it has the address to hear and receive notifications in everything related to DATA PRIVACY, in Calle Acceso IV No. 6 , Zona Industrial Benito Juárez, Querétaro, Querétaro, México, C.P. 76120

CONTACT US : For any subject related to data privacy, you can contact our data privacy officer at the address mentioned in the previous paragraph or if you prefer to mail; privacidadedatosmex@itpaero.com
For the purposes indicated in this privacy notice, we may collect your personal data in different ways: when you provide them personally through physical documents; **directly**, for example, through electronic systems when you send us information by email or upload it to our website, to our internal systems, public pages or else, establish contact through industrial conventions or send your information by courier; **or indirectly**, if they appear in social networks ,public data bases and / or legal or governmental data bases.

ABOUT THE OWNERS OF THE PERSONAL DATA THAT ARE TREATED; AND THE PURPOSES

I.- IN RELATION TO CLIENTS

The data we need to treat with are name, telephone, address, email, RFC / Tax ID or Equivalent, job title, official identification, Signature, Banking Accounts and Appointments or Corporate Faculties that will be used for the purpose of following up on your information request about the services we offer and send the requested quotes, perform the review or drafting of the contract, proceed with the contracting and formalization of the business relationship, carry out billing and collection management processes and perform the activities of the contracted service.

When performing activities at ITP Aero Mexico's facilities, your personal image will be used through video surveillance in order to carry out an access control, supervise the proper use of the facilities, ensure the safeguarding of your physical integrity, perform control actions and response of security incidents, the monitoring of company policies and compliance with standards, requirements or exercise of legal actions.

Secondary purposes

Your personal data such as name, phone, email will be used to follow up on the service performed, provide customer service, conduct surveys to evaluate the quality of the service and generate our customer directory. In case you do not want your data to be processed for these additional purposes, you can perform the procedure outlined in the chapter "negative for the treatment of data".

II.- IN RELATION TO SUPPLIERS

Once the service proposal is accepted, personal data will be integrated into your authorized provider file consisting of: name, address, telephone, email, signature, official identification RFC / Tax-ID or equivalent, CURP, tax information, place of birth. , language, nationality, position or appointments, address of the place of work, work telephone number, training, socioeconomic study, current debts, credit history, bank accounts, legal trials, with the purpose of carrying out the initial contact for services bidding , carry out the study and selection of supplier according to our policies of "reliable" Provider through the investigation of their normative concepts in their commercial information that provide said status, perform the revision or elaboration of the contract, perform the registration and update data of official suppliers of the organization, allow access to our facilities s and grant uniform with corresponding signage, turn instructions or quality management notices, to accompany or initiate the exercise of legal instances, carry out the payment of the products supplied or services contracted and comply with obligations imposed by the laws of agreement to the contractual relationship.

In addition to the foregoing, we inform you that in some cases information considered by law as sensitive is collected, being the information relative to your biometric information, in order to grant access to restricted areas and validate their authentication in ITP Aero Mexico's facilities. When carrying out activities in ITP Aero Mexico's facilities, your personal image will be used through video surveillance in order to carry out access control, supervise the proper use of the facilities, ensure the safeguarding of your physical integrity, perform actions of control and response of security incidents, the monitoring of company policies and compliance with standards, requirements or exercise of legal actions.

Data Transfers

To comply with legal obligations, we transfers data such as: Name, address, telephone, RFC / TaxID or equivalent, signature, official identification, number of bank accounts, tax information, to authorities such as the Tax Administration Service (SAT) , Ministry of Finance and Public Credit (SHCP), National Institute of Transparency Access to Information and Protection of Personal Data (INAI), or those administrative authorities or by judicial requirement that is required by law or is necessary to fulfill obligations contracted with you.

In addition to the foregoing and in compliance with the provisions of the Law, we inform you that your personal data are shared within and outside the country with the following persons, companies, organizations and authorities other than us, being that all entities receiving Data Personal, assume the same obligations and / or responsibilities of ITP Aero Mexico in accordance with what is described in this Privacy Notice, informing you that it is shared for the following purpose:

Recipient of personal data	Country	Purpose
Holding companies, affiliates and / or subsidiaries of ITP Aero México	Mexico, Spain, England, and USA	Payment of Invoices, risk assessment, due diligence Reliable Supplier Selection.
Third-party providers of financial and fiscal services	Mexico, Spain, England, and USA	Interbank payments, Withholding deductions.
Third-party providers of legal services, certification and data analysis.	Mexico, Spain, England, and USA	Provision of services and advice for the performance of other services required or required by ITP Aero Mexico for the full compliance of its objectives

If you do not express your refusal for such transfers, we understand that you have given your consent, regardless of the exceptions to the consent provided in the Law.

III.- IN RELATION TO VISITORS AND PUBLIC IN GENERAL

We inform you that when you carry out activities in ITP Aero Mexico's facilities, your information regarding your name, personal references, official identification, signature and job position will be collected, and if your access to ur facilities is authorized by validating the personal data indicated, you will be granted uniform and corresponding signage to identify you as Visitor. During your experience and browsing the web, the data you provide us and according to our use of cookies indicated, we will perform statistical activities in order to show you content of interest and better browsing experience. We inform you that in addition to the indicated data, your personal image will be used through video surveillance in order to carry out access control, supervise the proper use of the facilities, ensure the safeguarding of your physical integrity, perform actions of control and response of security incidents, the monitoring of company policies and compliance with standards, requirements or exercise of legal actions.

Transfers

ITP Aero Mexico will not perform any action of cession or transfer of your personal data to third parties for purposes other than those indicated in this Privacy Notice.

NEGATIVE FOR THE TREATMENT OF PERSONAL DATA

If you do not agree that all or part of the personal data is used for the accessory purposes, you can freely express such refusal by sending an email to privacidaddedatosmex@itpaero.com and request the format, once filled, signed and attaching your official identification you must send the mentioned documentation to the same email, or if you prefer, you can deliver directly to the address of ITP Aero Mexico, requesting that you be accused of receiving by our Personal Data Protection Officer, within a more than 5 days from your request, we will send you the proof of registration in our exclusion list of people who have denied their consent.

When the privacy notice is not put for your knowledge directly or personally, you have a period of five days to, if the case, express your refusal to process your personal data for purposes that are different from those that they are necessary and give rise to the legal relationship. If you do not express your refusal to process your data in accordance with the above, it will be understood that you have given your consent for the treatment thereof, unless otherwise proven, if the case will be included in the exclusion list referred to people who have expressed their refusal to process their personal data.

Aun y aunque haya quedado de manifiesto su consentimiento para el tratamiento de sus datos personales queda a salvo a que en cualquier momento usted pueda llevar a cabo su derecho a la revocación u oposición al tratamiento de sus datos personales.

CONSENT OF THE PERSONAL DATA OWNER

We inform you that according to the provisions of the Federal Law on Protection of Personal Data in Possession of Individuals it is understood that if this Privacy Notice has been made known or has been made available for reading, it is considered consented to the terms set forth in this Notice regarding the processing of your Personal Data.

In case the treatment of personal data considered as Sensitive, Patrimonial or Financial nature or, in the case of transfer of data to third parties, or for the use of purposes other than the main ones not foreseen in the Privacy Notice, our Data Protection Officer will be will contact you using the information you have provided to locate you, in order to obtain the consent of the owner expressly of the data that by law must be collected in this way, same that will be carried out depending on the nature of the relationship, if it is contractual obligations will be carried out through the corresponding contract or addendum or through the respective format for acceptance of the processing of personal data that will be made available to the owner prior to the information being collected, as well as the consent of the owner digitally, when accessed through the page in Internet or applications belonging to ITP Aero Mexico through the provision of data, prior to the dialogue windows in which the owner may indicate whether he accepts that the data controller manages their data in accordance with the terms and conditions provided.

REVOCAION OF CONSENT

At any time you, as the owner of the Personal Data that has previously granted your consent for the treatment or transfer thereof, may revoke such consent, by requesting the format REVOCATION OF CONSENT to our privacy data officer in the mail privacidaddedatos@itpaero.com and once received, you can deliver the full form, your annexes and with original signature; scanned to email or deliver directly to the address of ITP Aero Mexico, requesting that you be accused of receiving by our Personal Data Protection Officer to immediately address the origin of your request and provide the determination, within a period no longer than 20 days counted from your request for revocation of Personal Data, we will notify you of the processing of Personal Data, we will proceed to include it in our exclusion list of people who have revoked your consent by sending a record of such situation as applicable or, indicating the implications in which the revocation is unfeasible due to the contracted contractual relationship, conservation effects and blocking, or to obtain its direct confirmation.

MEASURES TO LIMIT THE USE AND DISCLOSURE OF YOUR PERSONAL DATA

We inform you that following our commitment to the conservation and proper handling during all the time of the personal data submitted to treatment, aware of the rights that you have in relation to the personal information that is collected, a security and confidentiality policy has been implemented. within the same that allows the protection of your Personal Data, protecting them with administrative, technical and physical security measures such as contracts and confidentiality clauses with penalties, authorized access, distinguished, additional protection measures for sensitive data, patrimonial and / or financial; security measures in technological systems, to avoid damage, loss, alteration, destruction or unauthorized use, access or treatment.

In order that you can directly limit the use and disclosure of your personal data, we offer you the following resources:

- Proceed to get you registration in the Public Registry to Avoid Publicity, which is in charge of the Consumer's Federal Attorney's Office, with the purpose that your personal data are not used to receive advertising or promotions of companies of goods or services. For more information about this registration, you can consult the PROFECO's Internet portal, or contact it directly.
- Request for your registration in our exclusion list, so that your personal data is not processed for marketing, advertising or commercial prospection purposes on our part. For more information send an

email to the following address: privacidaddatosmex@itpaero.com; you can consult our website www.itpaero.com or go to our address mentioned in this notice in days and working hours.

RESOURCES AND THE PROCEDURE FOR EXERCISING ARCO RIGHTS

If you need to know the particular measures that ITP Aero Mexico has implemented to protect your personal data, you can request it by exercising your RIGHT OF ACCESS described in the following paragraph.

DEFINITION OF “ARCO”

* **Right to Access** : It is the right that the owner has to know about the Personal Data related to his person that are in the possession of the Responsible in question or its controllers, likewise to whom they have been shared and for what purpose.

* **Right to Rectification**: Each owner has the right to have their Personal Data rectified when they are inaccurate or incomplete.

* **Right of Cancellation**: Each owner has the right to request at any time that their Personal Data be deleted, which will happen once the blocking period has elapsed.

The blocking of data implies the identification and conservation of the Personal Data, once the purpose for which they were collected is fulfilled; Its purpose is to determine the possible responsibilities in relation to its treatment, up to the legal or contractual limitation period of these. During this period, your Personal Data will not be subject to treatment and once this has elapsed, it will proceed with its cancellation in the database or file. Once the data has been canceled, the Responsible will give the owner the corresponding notice. In the event that the Personal Data had been transmitted prior to the date of Rectification or cancellation and continue to be treated by third parties, the Responsible will inform the third party in question, such request for rectification or cancellation, so that it may be carried out as well.

* **Right of opposition**: The owner has at all times the right to request, as long as it has a legitimate cause, that the Responsible party stops treating their Personal Data.

To exercise these rights, you can fill out the ARCO FORM directly in our offices requesting this format from the Data Protection Officer following the filling instructions, and attaching the documents indicated by the form itself; or in your case you can request it by sending an email to privacidaddatosmex@itpaero.com so that you are accused of being received by our data protection officer, filling out and attaching the documents indicated in your filling instructions. The requested information may be sent in digital file or in copies at our facilities during business hours.

Your ARCO form, in all cases, must contain and be accompanied by the following:

- I. The name of the owner and address or other means to communicate the response to your request;
- II. The documents that prove the identity or, where appropriate, the legal representation of the owner;
- III. The clear and precise description of the personal data with respect to which one seeks to exercise any of the aforementioned rights, and
- IV. Any other element or document that facilitates the location of personal data.

Once your ARCO application has been received, you must be accused of receiving it and will answer within a period that will not exceed twenty business days, counted from the date on which the request for access, rectification, cancellation or opposition was received, the decision adopted, so that if it is appropriate, it becomes effective within fifteen days following the date on which the answer is communicated to the Holder. Except in those cases in which, due to the nature of the data subject of your request, it is necessary to extend the deadlines or request additional information, as the information is not sufficient, in all cases we will inform you of said circumstances.

All the service for responding to your request ARCO, will be free, but you should cover only those corresponds to the expenses justified of sending or the cost of reproduction in additional copies that if required.

USE OF TRACKING TECHNOLOGIES IN OUR WEB SITE

We inform you that on our website we use cookies, to obtain personal information in an automated way consistent with your name, language and browsing preferences on our page used in the consultation for the purpose of providing you with information of interest and to personalize the language of the content to display using permanent cookies "_utma _utmz", temporary cookies "_utmb, _utmc", Customization Cookies "icl_current_lenguaje" and Analytical Cookies "_utma., _ utmb, _utmc, _utmz". Only the data that the user transmits through the use of the electronic forms of this website will be processed.

If you do not accept the use of cookies, please configure the web browser in such a way that you reject the installation and / or use of cookies on your computer.

From www.itpaero.com and in compliance with current legal regulations, we provide you with the information that allows you to configure your browser / Internet browsers to maintain privacy and security in relation to cookies. Therefore, we provide you with information and links to the official support sites of the main browsers so that you can decide whether or not to accept the use of cookies.

Thus, you can block cookies through the browser's configuration tools or you can configure your browser to notify you when a server wants to save a cookie:

- a) If you use Microsoft Internet Explorer, in the menu option Tools> Internet Options> Privacy> Configuration.
- b) If you use Firefox, in the menu option Tools> Options> Privacy> Cookies.
- c) If you use Chrome, in the Options> Advanced options> Privacy section.
- d) If you use Opera, in the Security and Privacy option, you can configure the browser.

Also, we inform you our Information Technology department monitors the browsing history of ITP Aero Mexico's internal networks, and either by security incident or request of the same user, will be verified contents of institutional emails of both employees or users in general, to establish content filters of navigation for their own security and safeguard the integrity of information and our networks.

CHANGES IN THE INTEGRAL PRIVACY NOTICE

This privacy notice may suffer modifications, changes or updates derived from new legal requirements; of our own needs for the products or services we offer; of our privacy practices; Changes in our business model, or other causes.

These modifications will be available to the public through our website www.itpaero.com or by going directly to our establishment, to the address established in this document and we will gladly inform you of the respective changes, so that you can also consider to make known the new versions of this privacy notice through advertisements, brochures, brochures, or emails indistinctly.

The owner of the personal data is aware that it is his responsibility to periodically review the changes in the places already mentioned for this purpose, so it will be understood that if he does not express otherwise, it means that the Owner has read, understood and agreed to the terms set forth therein, which constitutes your consent to the changes established in said updates with respect to the processing of your Personal Data.

I grant my consent for the treatment of personal data in the terms that are reported in this Privacy Notice, stating that I have read the same in its entirety, knowing that it is available for consultation at all times.

Name/Sign/Date
